



## Banquet Terms and Conditions: Pistarro's Ristorante

1. A nonrefundable deposit of \$250 is required to confirm and save the date requested. This \$250 will go towards the event once it occurs. Any deposit not made in person with a credit card will have a 4% processing fee added to the deposit/payment.
2. Room fee charges: Amalfi Room and our Parkside Tented Patio
  - Friday and Saturday dinner service \$500
  - Friday and Saturday lunch service \$250
  - Sunday – Thursday lunch or dinner service \$200
  - All spaces are rented out for 3 hours. If you wish to increase the length of time for your event, additional time can be purchased for \$100 per half hour.
3. Once the room is reserved, a menu and itemized agreement will be drawn up and agreed upon by the event manager and the host.
4. Thirty days prior to your event, the menu must be finalized and 50% of the total estimated bill is due.
5. Food and Beverage Minimums:
  - Friday and Saturday dinner service \$3000
  - Friday and Saturday lunch service \$2000
  - Sunday – Thursday lunch or dinner service \$1600
6. Pistarro's requires 72 hours for cancellations of any event; Or: deposit and 50% of amount contracted will be forfeited.
7. All food and beverage will be provided **only** by Kios Restaurant Management Group. All non-consumed food remains the property of Pistarro's.
8. Pricing is subject to change but will be guaranteed 30 days prior to the event.
9. All charges are subject to 6% Maryland sales tax and/or 9% Alcohol Tax assessed at 20% service charge.
10. Pistarro's requires finalized menus and preliminary guest counts 30 days prior to the event date. Final guests count must be provided to the event manager 7 days prior to the event date.
11. For guarantees not confirmed, it is assumed the event count will be the last estimate recorded by the event manager. You will be responsible for paying that number or the number served, whichever is greater. Once the final guaranteed number is received, there will be no refunds for number of guests that do not show for the event.
12. Any guest attending the event that requests alcoholic beverages may be asked to provide proof of age. No alcoholic beverages will be sold or consumed by anyone under the age of 21. According to restaurant policy, side-profile picture ID's will **not** be accepted.
13. Final payment is due at the conclusion of the event and must be **not** made in the form of cash or by credit card.
14. No confetti, no glitter, no confetti/glitter balloons. All real candles must be approved by event manager.



**I have read and agree to the following terms and conditions:**

A non-refundable deposit of \$250.00 is required to confirm an event at Pistarro's. Any deposit not made in person with a credit card will have a 4% processing fee to the deposit/payment. Pistarro's does require a food purchase minimum that needs to be discussed with the Event Coordinator. The F&B minimum must be met for all events (this does not include room fee, alcohol, tax, and gratuity); if the minimum is not reached, an additional room fee will be added to cover the difference. Isabella's guarantees a room with the nonrefundable deposit. Any cancellations within 24 hours of the event forfeit the deposit and 1/2 of the amount contracted. All food and beverage will be provided only by Kios Restaurant Mgmt. Group. All non-consumed food remains the property of Kios Restaurant Mgmt. Group. Pricing is subject to change but will be guaranteed 30 days prior to the event. All charges are subject to 6% Maryland sales tax and/or 9% Alcohol Tax assessed at 20% service charge. Groups requesting a sales tax exemption must provide an exemption certificate prior to the day of the event. For most events we will need finalized menus and preliminary guest counts, and 50% deposit of the estimate total 30 days prior to the event date. Final guest counts must be provided to the Event Coordinator 7 days prior to the event date. For guarantees not confirmed, it is assumed the event count will be the last estimate recorded by the Event Coordinator, and you will be responsible for that number, or the number served, whichever is greater. Once the final guaranteed number is received, there will be no refunds for number reductions or no-shows. Final Charges are based on the actual number of guests served or your guaranteed number, whichever is greater. Any guest attending the event and requesting alcoholic beverages may be asked to provide proof of age. No alcoholic beverages will be sold to or consumed by anyone under the age of 21. According to restaurant policy, side-profile picture ID's will not be accepted. Final payment is due at the conclusion of the event and must be made in the form of cash or by credit card.

**Customer Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Date of Event:** \_\_\_\_\_ **Start Time:** \_\_\_\_\_ **Estimated # of Guests:** \_\_\_\_\_

**Email Address** \_\_\_\_\_ **Phone #:** \_\_\_\_\_

**Event Coordinator**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Please fill out if you will be using a Credit Card for your Deposit.**

**Total Deposit:** \_\_\_\_\_

**Name as it appears on the Credit Card:** \_\_\_\_\_

**Credit Card Number:** \_\_\_\_\_

**Expiration Date:** \_\_\_\_\_ **Security Code:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_